



OFFICE OF THE ACADEMIC REGISTRAR

21st September 2017

Members of Management
Busitema University

Staff of Busitema University

**SUBJECT: INVITATION TO ATTEND THE FIRST GENERAL ASSEMBLY OF
BUSITEMA UNIVERSITY CONVOCATION**

The first General Assembly of Busitema University Convocation is scheduled for 23rd September 2017.

The purpose of this memo therefore is to officially invite you to attend the meeting of the first General Assembly.

The agenda below will be considered:


Elisha Obella
**ACADEMIC REGISTRAR/
SECRETARY, CONVOCATION**

AGENDA

1. To note and consider membership
2. To consider and decide the annual subscription fee
3. Election of Commissioners
4. Election of Executive Committee members.