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**OFFICE OF THE ACADEMIC REGISTRAR**

**ANNOUNCEMENT**

**FIRST GENERAL ASSEMBLY OF BUSITEMA UNIVERSITY  
CONVOCAATION**

Section 70 of the Universities and other Tertiary Institutions Act, 2001 as amended provides for the convocation which shall consist of the graduates of the University, members of staff and such other persons as the University Council may authorize.

The Constitution of the Convocation provides for the organs through which the Convocation shall conduct business.

Based on the above background, the first General Assembly of the Convocation has been planned to take place on Saturday 23<sup>rd</sup> September, 2017 at Busitema Campus Main Hall starting at 10:00 a.m. This is therefore to invite all graduates and staff of the University to attend the first General Assembly specifically to consider the agenda below:

**AGENDA**

1. TO NOTE AND RECORD MEMBERSHIP
2. TO CONSIDER AND DECIDE THE ANNUAL SUBSCRIPTION FEE
3. ELECTION OF COMMISSIONERS
4. ELECTION OF EXECUTIVE COMMITTEE MEMBERS

Please note that to be eligible to participate fully in the General Assembly proceedings; you should have fully made good of the following:

1. Membership fee of UGX thirty thousand shillings (30,000) only
2. Annual Subscription fee (to be determined by the General Assembly)

**Elisha Obella**  
**ACADEMIC REGISTRAR/  
SECRETARY, CONVOCAATION**